



Pre-K Enrollment Process

If your child meets the requirements, you will need to call the Early Childhood Programs Office to set up an appointment and get the process started. Only a parent or legal guardian (with proof of guardianship) can enroll a child.



Screening

Your appointment time will be scheduled with our staff to work specifically with your child. Please arrive 10 minutes early. Screenings take about 45 minutes. The required documents must be submitted to us in paper form before staff begins the Screening. *The child's parent or legal guardian must be present.



Evaluation

This appointment will be determined at the Screening. Your child's evaluators will take a more in-depth look at your child's developmental skills at this second appointment. This Evaluation appointment will take 1 ½ to 2 hours.



Staffing

After your Evaluation, we will call you, usually within 30 to 45 days, to make an appointment to review the results and to discuss your child's potential educational needs. Please update any changes in your telephone and email contact information with us so that we may reach you in a timely manner.

